

Biweekly Pay Period	Biweekly Pay Period Dates		Biweekly Pay Date	Manager Approve Time Dates	No Deductions
14	Jun 17, 2023	Jun 30, 2023	Jul 07, 2023	Jul 03, 2023	New Fiscal Year
15	Jul 01, 2023	Jul 14, 2023	Jul 21, 2023	Jul 17, 2023	
16	Jul 15, 2023	Jul 28, 2023	Aug 04, 2023	Jul 31, 2023	
17	Jul 29, 2023	Aug 11, 2023	Aug 18, 2023	Aug 14, 2023	
18	Aug 12, 2023	Aug 25, 2023	Sep 01, 2023	Aug 28, 2023	
19	Aug 26, 2023	Sep 08, 2023	Sep 15, 2023	Sep 11, 2023	
20	Sep 09, 2023	Sep 22, 2023	Sep 29, 2023	Sep 25, 2023	No Deductions
21	Sep 23, 2023	Oct 06, 2023	Oct 13, 2023	Oct 09, 2023	
22	Oct 07, 2023	Oct 20, 2023	Oct 27, 2023	Oct 23, 2023	
23	Oct 21, 2023	Nov 03, 2023	Nov 10, 2023	Nov 06, 2023	
24	Nov 04, 2023	Nov 17, 2023	Nov 24, 2023	Nov 20, 2023	
25	Nov 18, 2023	Dec 01, 2023	Dec 08, 2023	Dec 04, 2023	
26	Dec 02, 2023	Dec 15, 2023	Dec 22, 2023	Dec 18, 2023	

Biweekly Pay Period	Biweekly Pay Period Dates		Biweekly Pay Date	Manager Approve Time Dates	No Deductions
1	Dec 16, 2023	Dec 29, 2023	Jan 05, 2024	Jan 01, 2024	See Biweekly Notes
2	Dec 30, 2023	Jan 12, 2024	Jan 19, 2024	Jan 15, 2024	See Biweekly Notes
3	Jan 13, 2024	Jan 26, 2024	Feb 02, 2024	Jan 29, 2024	
4	Jan 27, 2024	Feb 09, 2024	Feb 16, 2024	Feb 12, 2024	
5	Feb 10, 2024	Feb 23, 2024	Mar 01, 2024	Feb 26, 2024	
6	Feb 24, 2024	Mar 08, 2024	Mar 15, 2024	Mar 11, 2024	
7	Mar 09, 2024	Mar 22, 2024	Mar 29, 2024	Mar 25, 2024	No Deductions
8	Mar 23, 2024	Apr 05, 2024	Apr 12, 2024	Apr 08, 2024	
9	Apr 06, 2024	Apr 19, 2024	Apr 26, 2024	Apr 22, 2024	
10	Apr 20, 2024	May 03, 2024	May 10, 2024	May 06, 2024	
11	May 04, 2024	May 17, 2024	May 24, 2024	May 20, 2024	
12	May 18, 2024	May 31, 2024	Jun 07, 2024	Jun 03, 2024	
13	Jun 01, 2024	Jun 14, 2024	Jun 21, 2024	Jun 17, 2024	

Monthly Pay Period	Monthly Pay Date
Jul 31, 2023	Jul 31, 2023
Aug 31, 2023	Aug 31, 2023
Sep 30, 2023	Sep 29, 2023
Oct 31, 2023	Oct 31, 2023
Nov 30, 2023	Nov 30, 2023
Dec 31, 2023	Dec 29, 2023
Jan 31, 2024	Jan 31, 2024
Feb 29, 2024	Feb 29, 2024
Mar 31, 2024	Mar 29, 2024
Apr 30, 2024	Apr 30, 2024
May 31, 2024	May 31, 2024
Jun 30, 2024	Jun 28, 2024

Biweekly notes
Timecards must be submitted by the last day of the pay period
Managers must approve timecards the following Monday by 3p.m.
*Creighton established holidays may impact timecard and manager approval deadlines for biweekly pay periods B1and B2, any specific communication will be sent out to all biweekly employees and managers*
All Biweekly EAF changes & Special Pays must be submitted by last day of the pay period

Monthly Notes
Payments are distributed on the last working day of the Month
Absences must be approved at least 5 business days before pay date
All EAF changes & Special Pays need to be submitted by the 20th of the Month